

# Sharon Youth Athletic Association Bylaws

## ARTICLE I - NAME

The name of the organization shall be the Sharon Youth Athletic Association (SYAA) and has been duly registered and incorporated with the State of North Carolina as a nonprofit organization.

## ARTICLE II - PURPOSE

To promote and organize youth sports and recreational activities for residents in the Sharon Elementary School area.

**Section (a)** To sponsor and develop a complete athletic program for the many rather than the few, with a major emphasis on teaching sportsmanship, competition, and teamwork.

**Section (b)** To develop strong boys and girls who will grow to be good, clean, healthy adults.

**Section (c)** To develop individual competencies for our youth through the practice of individual skills.

**Section (d)** To teach the rules of various sports and games.

## ARTICLE III – POWERS

This Association shall have the following powers in addition to the powers expressly or implicitly conferred on it by law.

**Section (a)** To make and enforce rules and regulations to govern itself on a local basis but consistent with and not contrary to any rules and regulations promulgated by the South Iredell Young Athletes Association.

**Section (b)** To make and enforce rules and regulations to govern the conduct of coaches, players, cheerleaders and spectators at all practice sessions and all athletic events.

**Section (c)** To solicit contributions to be used to maintain the organization as of a non-profit manner.

**Section (d)** To hold and own property for the purpose of staging events to aid in the improvement of the image of the Association; said property may be used for fund-raising events

## ARTICLE IV – MEMBERSHIP

**Section (a)** Members shall be the coaches, assistant coaches, team managers, and the parents or legal guardians of the registered players.

**Section (b)** To attain membership; a minimum of three (3) meetings must be attended annually, to qualify for voting privileges at the annual meeting.

**Section (c)** The voting privilege of members shall be limited to the election of the Executive Committee. All other issues will be voted on by the Board of Directors only.

## ARTICLE V - MANAGEMENT

The management of this Association shall be conducted through its Board of Directors and such officers and committees as they shall appoint.

## ARTICLE VI – BOARD OF DIRECTORS

**Section (a)** The Board of Directors shall consist of:

- 1.) Executive Committee members representing the President, Vice President, Secretary, Treasurer
- 2.) Coordinators of each sport in which SYAA participates (Tackle Football, Flag Football, Baseball, Softball, Cheerleading, Volleyball and Basketball) and the Equipment Coordinator.

**Section (b)** Six members shall constitute a quorum for transaction of Association business.

**Section (c)** Vacancies. In case vacancies occur on the Board of Directors by reason of death, resignation, or otherwise, the remaining directors may at their option by two-thirds vote elect a successor or successors for the unexpired term or terms.

**Section (d)** Meetings. At least six (6) meetings of the general membership shall be held each year at such time and place as may be specified by resolution of the Board of Directors.

**Section (e)** Motions/Voting. The privileges of making motions and voting shall be limited to board of director members who are present at meeting. Except at the annual meeting, at that time general members may vote for the Executive Committee. (We encourage parents/guardians to present issues and suggestions to the floor at the meetings with the understanding that the Board of Directors will have the final vote)

**Section (f)** The Association shall require any committees appointed by them to submit budgets for approval prior to the expenditures of any funds. The Association shall make any committee aware that the SYAA will be responsible for only approved expenditures.

## **ARTICLE VII – DUTIES OF OFFICERS**

**Section (a)** The Executive Committee of the Association shall be: President, Vice-President, Treasurer and Secretary.

- President: Shall preside at all meetings of the Association, he/she shall appoint such committees as authorized by the Association, shall be a member ex-officio of all committees and shall carry on those other responsibilities assigned to him by the Bylaws of the Association. The president will also be responsible for maintaining a cooperative relationship with the Principal, Faculty and staff of the school
- Vice President: During the absence or temporary incapacity of the President shall perform the duties and have the powers of the President.
- Secretary: Shall keep all the Association records, including the minutes of the meeting, roster of members, lists of all committees and their members, shall post notice of regular and special Association meetings prior to the meetings, receive notification for membership and shall discharge all of the usual secretarial functions of the office required by the Bylaws of the Association.
- Treasurer: Shall keep the accounts of the Association and have charge of its funds, keeping an accurate record of receipts and expenditures. All the Association funds shall be kept in the bank approved by the Association in the name of the Association. The Treasurer shall disburse the funds of the Association under the direction of the Executive Committee. A Treasurer's Report shall be prepared for each month and an annual report shall be prepared and submitted at the annual meeting.

**Section (b)** The Coordinators of Sports and the Equipment Coordinator will be appointed by majority vote of the Executive Committee of the Association.

Coordinators of Sports shall:

- Attend all SIYAA meetings during the time in which their sport is being discussed and played.
- Attend any COACH/COORDINATOR meeting that the SIYAA may hold separate from the regular monthly meetings, this includes coach's clinics.
- SYAA meeting during the time in which their sport is being discussed and played.
- Have a vote in any item being voted on through the SYAA – as well as the SIYAA during which time they are present. It is recommended that Coordinators attend as many SYAA meetings as possible throughout the year.
- Hold a coaches meeting for all SYAA coaches, they will make sure that all coaches have the rules and understand the rules of the sport that they are coaching.
- Work with the Equipment Coordinator to verify all equipment is in working order, notify EQ of new equipment needed, assist in distribution and returned to stock at the end of the season.
- Be responsible for assigning gym keys to coaches if your sport utilizes the gym at Sharon.
- Act as a liaison for parents should issues or concerns arise with coaching staff.

Coordinator of Equipment shall:

- Be present and assist with SYAA registration signups during their sports season.
- Work with coaches and/or treasurer to ensure all registration fees are collected in a timely manner.
- Responsible to coordinate SYAA gate duty schedule should their sport/SYAA be assigned any.
- Evaluate equipment with the coordinators of each sport to ensure that all equipment is in good working order.
- Present detailed accounting of what if any new equipment needs to be purchased to the Executive board at a time prior to the start of each sports season.
- Assign keys to athletic buildings/concessions to coaches and/or coordinators of sports
- Organize with coordinator of sports the distribution/collection of equipment to and from players.

**Section (c)** All officers shall take office immediately upon election and hold office for one year.

**Section (d)** All officers are required to attend all meetings of the association. An officer will be excused with 24 hours notice or in the case of an emergency. If an officer has 2 or more unexcused absences, the Board may, at its discretion, remove such officer by majority vote.

**Section (e)** The Board of Directors shall establish a Code of Conduct for all players, parents, coaches and members of the association and have the power and authority to enforce that code. Code of Conduct shall be attached to the bylaws.

**Section (f)** The executive committee must approve any business transactions involving the association, including marketing/advertising material, contracts, etc. In addition, executive committee also has the final say on coaching and rosters, for said sport. Coaches and assistant coaches will not automatically grandfather in. At any time a coach or assistant coach can be released from their responsibility if actions deem necessary.

**Section (g)** All officers shall have such other powers and duties as required by law.

**Section (h)** The Executive Committee must approve any business transactions involving the Association, including marketing/advertising material, contracts, etc.

**ARTICLE VIII – FISCAL YEAR**

The fiscal year of the Association shall commence on June 1st and end on the 31<sup>st</sup> day of May.

**ARTICLE IX - MEETINGS**

**Section (a)** The annual meeting of the members of the Association shall be held in May at a time and place designated by the Board of Directors.

**Section (b)** Notices of the time and place of the annual meeting shall be prepared and advertised as a public meeting by the Secretary.

**Section (c)** Special meetings of the Association may be called by three or more members of the Board of Directors or by the President.

**Section (d)** The majority of voting members present at the annual meeting shall constitute a quorum.

**ARTICLE X – NOMINATION PROCEDURE**

Nomination for officers will be accepted from the general membership. All nominees must be a member in good standing and a parent or legal guardian of a child participating within the association.

**ARTICLE XI – DISSOLUTION**

Upon dissolution of this organization, all assets will convey to Sharon Elementary School.

## **ARTICLE XII – ATHLETIC BANNER GUIDELINES**

All athletic banners shall follow the guidelines listed below:

- Size of all banners will be 18" high by 24" wide.
- Wording on banner will consist of sport and year (ie... JV Football 2011) no personalization of names, coaches or students will be permitted.
- Only teams that won as SIYAA Season Champion or Tournament Champion will be allowed to place banners in gym. (at their own expense)
- All larger scale banners are to be removed once all players listed have graduated from Sharon Elementary.
- No banners shall be created for past seasons of winning sports.
- New size banners may stay up indefinitely or at the Principals discretion.

## **ARTICLE XIII - AMENDMENTS**

These Bylaws may be amended at the annual meeting of the membership by a two-thirds vote of the voting board members present.

## **Addendums**

### Article I

This association will not discriminate, and will not tolerate discrimination to any individual or members with regard to race, religion, sex, national origin, or physical abilities.

### Article II

This association will not tolerate or condone any harassment to any individual whether it may be sexual, verbal, or physical in nature. This policy extends to all parents, members, and children.

## SYAA PARENTS CODE OF CONDUCT

During your child's participation in the SYAA sports programs, it is your duty and responsibility to provide transportation for your child to and from scheduled practices and games. SYAA coaches and board members reserve the right to withhold a child who has not participated in adequate practices from playing in any scheduled games.

Harassment of officials, board members, coaches and players will not be permitted at any time. As a parent/legal guardian of a child participating through the SYAA and SIYAA, you are responsible for and expected to conduct yourself in a manner that will honor the school's name and team for which your child plays, enhance the overall objectives of the sports organization and refrain from any moral misbehavior, bad sportsmanship, or interference that could adversely affect the benefits, jeopardize community standing or harm the overall objectives of the SYAA and SIYAA programs and their influence.

A participant or parent who is ejected from a game will submit and obey to the official's decision with regard to suspension. The SYAA board will review the first time offense to determine if an entire season suspension is needed. All second time offenses will result in an immediate suspension for the remainder of that season.

Winning is not the primary purpose of this program. The objective of the SYAA and SIYAA is to provide a fun and safe environment in which the children from each of the involved communities can learn leadership skills, sportsmanship, and basic fundamentals for each of the sports programs that are offered.

As a parent/legal guardian of a child participating in a SYAA sports program, you are **expected to accept responsibility on a limited basis to operate concession stands and admissions gates for any related athletic programs in which your child participates**. This service is on a volunteer basis; however, your participation and support are encouraged, but most importantly needed in order to continue the success of this program. The coordinates of the various sports will work with coaches to create reasonable schedules for volunteer duties that will take into consideration each parents/legal guardians desire and right to see their child participate in their game on any particular day they may be ask to volunteer.

It is the sole responsibility for a parent/legal guardian of a child participating in the SYAA sports program to return any equipment and uniforms which your child has been issued in order to play that sport to the child's coach at the end of the season or when ask by the SYAA board. Failure to return the issued equipment and/or uniform when requested will result in one or more of the following:

- Any award or trophy due to your child will be withheld by the SYAA board.
- You will be charged a deposit for your child 's equipment for the following season.
- Your child will not be allowed to sign up or participate in any other SYAA sport
- You will be billed for the replacement cost of equipment and/or uniform not returned.

Due to a per child insurance fee paid by the SYAA at the time team rosters are turned in, the following refund policy will apply: A full refund will be given if requested one week prior to the first practice. No refund will be given after the first day of practice regardless of whether the student attends the first practice or not.

Parents/legal guardians will be responsible for reimbursing the SYAA for any returned checks. This will also include refunding the association for any service charges which may be incurred. A child whose parent/legal guardian writes the SYAA a bad check will not be allowed to play another sport through the association until all sign up fees and service charges are paid in full.

Upon the payment of sign up fees, consent to my child's participation and desire for my child to be involved in the sports programs offered through the SYAA and SIYAA. I certify that I have read and fully understand each of these statements regarding my conduct and willingness to volunteer during my child's participation of the sports programs offered through SYAA and SIYAA. I agree at all times to conduct myself in a manner that will honor the image of the school's name for which for my child plays and enhance the overall objectives of the sports organization which provides my child the opportunity to participate".

**Parent/Legal Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

***\*\*This form MUST accompany all SYAA Registration Forms\*\****

## STUDENT CODE OF CONDUCT

Participants in the SYAA program will conduct themselves at all times in a sportsman like manner. Moral misbehavior, bad sportsmanship or any interference that is deemed to adversely affect the benefits that this sports program offers will result in discipline by suspension or expulsion from a team and/or from the entire SYAA/SIYAA program. Participants will show respect for officials, board members, coaches, and players of both their team and the opposing team.

A participant or parent who is ejected from a game will submit and obey to the official's decision with regard to suspension. The SYAA board will review the first time offense to determine if an entire season suspension is needed. All second time offenses will result in an immediate suspension for the remainder of that season.

Notification of any suspension will be made in writing to the parent/legal guardian by the SYAA board. Violation of any rules set by the SYAA board and/or the SIYAA board concerning a participant's conduct that is determined after a fair review to adversely affect the benefits, jeopardize community standing, or harm the overall objective of the sports program will result in a partial suspension or expulsion to be determined by the SYAA/SIYAA board for the first offense. All second offenses of like manner will result in automatic expulsion.

Many of the offered sports programs require the use of uniforms and equipment. All uniforms and equipment are the sole property of SYAA. When instructed, each participant and their parent/legal guardian are required and solely responsible for returning uniforms and equipment to the participants coach. Failure to comply with this rule will result in one or more of the following consequences:

- Withholding any award or trophy due to the participant
  - You will be charged a deposit for your equipment for the following season.
  - Withholding the right for that participant to sign up for any other sport
  - Bill to participant's parent/legal guardian the replacement cost of uniform or equipment not returned
- \*\*\* Some uniforms are included in the price of the sign up fee. Ask a board member when paying the participants sign up fee.

Each participant is required and responsible to read this statement regarding Student Code of Conduct and must sign below stating they have done so.

Due to a per child insurance fee paid by the SYAA at the time team rosters are turned in, the following refund policy will apply: A full refund will be given if requested one week prior to the first practice. No refund will be given after the first day of practice regardless of whether the student attends the first practice or not.

Parents/legal guardians will be responsible for reimbursing the SYAA for any returned checks. This will also include refunding the association for any service charges which may be incurred. A child whose parent/legal guardian writes the SYAA a bad check will not be allowed to play another sport through the association until all sign up fees and service charges are paid in full.

Upon my desire to participate in the sports programs offered through the SYAA and SIYAA and their acceptance of my participation form, I certify that I have read and fully understand each of the rules concerning my conduct and I will accept and am willing to abide by the disciplinary actions as stated during my participation of the sports programs offered through SYAA and SIYAA. I agree at all times to conduct myself in a manner that will honor the image of the school's name which I play for and enhance the overall objectives of the sports organization which provides me the opportunity to participate.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent/Legal Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**\*\*This form MUST accompany all SYAA Registration Forms\*\***

**STUDENT CODE OF CONDUCT *con't***

Although the SYAA or SIYAA is not a part of the Iredell Statesville School System, we still seek to have a cooperative relationship with the teachers and administrators of each school. Recently, we were approached by teachers and administrators regarding discipline. They asked if we would consider putting into place, a policy which would reinforce the discipline policies of the Iredell-Statesville Schools. After much discussion with administrators, teachers, coaches, and the board, we have decided to institute the following policy:

Students who receive an ISS (in school suspension) or an OSS (out of school suspension) during a given school week, will not be allowed to participate in the following week's scheduled game. Cheerleaders will not be allowed to cheer. This will give coordinators time to communicate with the coaches.

We are asking parents to sign below that they have read and understand this change in policy. In signing, you are saying you not only agree with this policy, but you will help coaches and coordinators enforce the policy. Further, we request, that, should your child not be able to play due to disciplinary action, you will still have them dress out and sit on the bench with their team.

This policy is being put in place not to further punish the student, but more as a motivating tool to help guide them to think before they make choices that put them into ISS or OSS.

Your cooperation in this matter is greatly appreciated.

Thank you,

SYAA Board of Directors

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I, \_\_\_\_\_ give the SYAA permission to receive  
**Parent/Guardian's Name**

information from \_\_\_\_\_ school regarding any disciplinary action my child may  
receive. **Child's Name**

*\*\*This form MUST accompany all SYAA Registration Forms\*\**

## ***Sharon Youth Athletic Association***

### ***Coaches Code of Conduct***

#### **Each and Every Coach and Assistant Coach pledges as follows:**

- I will remember that children participate in sports to have fun, and I will work to organize practices that are fun, challenging and instructional to every player on my team.
- I will teach my team that doing one's best and working as a team are the most important goals of youth athletics.
- I will teach and abide by all rules of the game, and ensure that my players and assistant coaches do the same.
- I will never touch any player out of anger or in a forceful manner. I will not physically discipline any child on my team, even my own child. The SYAA has a zero tolerance policy regarding the physical disciplining of any child.
- No profanity or objectionable language shall be used in the presence of the children or parents at any time. Every parent has the right and responsibility to shield their child from objectionable language, and I will ensure that no assistant coach or player uses such language.
- I will be responsible for the sportsmanship of my team, and shall ensure that they conduct themselves in a sportsmanlike manner regardless of whether they win or lose.
- I will strive to develop each child's appreciation of the sport and their team, and I will allow every child the opportunity to experience all positions on the team if they desire without regard to their ability. Ultimate playing positions remain in the sole discretion of the Coach.
- I will do my part to ensure a safe environment for my players. I will not leave any child unattended following practices or games, and will contact the appropriate people in case of such an occurrence.
- I will not use alcohol, drug or tobacco products at any time in the presence of the players during any team event.
- I will provide positive feedback to all children.
- Harassment of officials, board members and players will not be permitted at any time. As a coach through the SYAA, you are responsible for and expected to conduct yourself in a manner that will honor the school's name and team. Enhance the overall objectives of the sports organization and refrain from any moral misbehavior, bad sportsmanship or interference that could adversely affect the benefits, jeopardize community standings or harm overall objectives of the SYAA and SYAA programs and their influence.
- Winning is not the primary purpose of this program. The objective of the SYAA is to provide a safe and fun environment in which the children from each of the involved communities can learn leadership skills, sportsmanship and basic fundamentals for each of the sports programs that are offered.
- A coach who is ejected from a game will submit and follow the official's decision with regards to suspension
- If charged with an offence it is the coach's responsibility to report all offenses to their sports coordinator or directly to an executive board member as soon as the offense happens.

#### **Offenses/Discipline:**

- Running up the score: A determination by the SYAA Coordinator with approval of executive board that a coach has intentionally "run up the score" shall result in probation at minimum for a first offence. Subsequent violation may result in suspension, dismissal or other appropriate action as determined by the Coordinator with approval of executive board for that sport.
- Drug/Alcohol use in the presence of players: **Suspension of one year minimum.** SYAA Executive Board has authority to lengthen term of suspension as he/she deems fit. Repeated offences shall result in permanent dismissal of the coach.
- Fighting/Cheating/Threatening of a child, coach, parent or official /Gambling on game outcome: **Suspension of one year minimum.** Coordinator with approval of executive board has authority to lengthen term of suspension as he/she deems fit. A second offence shall result in dismissal of the coach.
- Use of Objectionable/Profane Language: First Offence: Warning; Second Offence: One week Suspension; Third Offence: **Suspension of one year minimum.** Whether or not Language is "objectionable" shall be determined by the coordinator with approval of executive board for that sport.
- Physically Disciplining, Assaulting or intentional rough handling of a player, parent, coach or official: **Permanent Dismissal.**

- Ejection of Coach: Any ejection of coach from a game by an official will result an **automatic two week suspension** from practices and games, with further discipline possible depending on the reason for the ejection. A second ejection in a season shall result in an **automatic one year suspension**.
- Unsportsmanlike Conduct: First Offense: Warning; Second Offense: One week Suspension; Third Offense: **Suspension of one year minimum**. Whether or not an action or conduct is "unsportsmanlike" shall be determined by the coordinator with approval of executive board for that sport.
- Intentional or Grossly Negligent Endangerment of a player: **Suspension of one year minimum**. Whether an action is endangering to a player shall be determined by the coordinator for that sport. Coordinator with approval of executive board has authority to lengthen term of suspension as he/she deems fit.

**Any Coach or Assistant Coach that has been suspended shall be suspended from coaching in ALL SYAA sports for the suspension period.**

**Chain of Command:**

In the event that there is any disagreement with the manner in which this code is applied and/or enforced, the following chain of command shall be utilized regarding the review of any application of this code:

- (1) Head Coach of team
- (2) SYAA Sport Coordinator
- (3) SYAA Executive Board Member(s)

**All Decisions of any Head Coach, SYAA Sports Coordinator or SYAA Board shall be final and will only be reviewed by the SYAA Board if the incident occurred at an SYAA/SYAA sponsored event or to ensure that the action taken was in accordance with this code and was reasonable and fair to all involved. Decisions of Coaches, Coordinators or school athletics board shall not be disturbed by the SYAA absent a clear abuse of discretion on the part of the individual applying/enforcing this code.**

I have read and understand this code of conduct. I agree to abide by this code of conduct.

Coach \_\_\_\_\_ Date \_\_\_\_\_

Sports Coordinator \_\_\_\_\_ Date \_\_\_\_\_

## **Sharon Youth Athletic Association Bylaws**

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